

THE NORTHBROOK POLICE DEPARTMENT IS

HIRING



Community Relations Supervisor

Northbrook seeks an individual to lead and supervise the Police Department's community relations activities.

**GREAT BENEFITS PACKAGE
SALARY: \$82,500 +/- DOQ**

The Northbrook Police Department is staffed by 66 full-time sworn police personnel, 26 full-time non-sworn civilian personnel & 30 part-time non-sworn personnel



Apply at:
NORTHBROOK.IL.US/JOBS

Email Cover Letter & Resume to:
HR@NORTHBROOK.IL.US

Application Deadline:
OPEN UNTIL FILLED



EMPLOYMENT OPPORTUNITY

COMMUNITY RELATIONS SUPERVISOR

NORTHBROOK, ILLINOIS



Northbrook, Illinois, resident population of +35,000, seeks an individual to lead and supervise the community relations activities of the Police Department. This well-resourced community is located in northeastern Cook County approximately 25 miles from downtown Chicago. Northbrook includes a wide range of housing, excellent schools, and a diverse mix of retail, industrial and office, being home to the upscale Northbrook Court shopping center. Northbrook has a total area of about 13 square miles and is an outstanding place to live, work and play. The Northbrook Park District maintains 22 park areas, comprised of community parks, neighborhood parks, play lots, and passive parks. There are many unique and premier facilities located in Northbrook, which is a hub for regional sports aficionados.

The Northbrook Police Department is currently staffed by 66 full-time Sworn Police Personnel, 26 full-time Non-Sworn Civilian Personnel, and 30 Part-Time Non-Sworn Personnel, which includes 27 crossing guards

The Community Relations Supervisor serves as a liaison between the Police Department and the community through the development and presentation of public education programs, media relations activities, and crime prevention activities. This position supervises and assists in the property custody section. The successful candidate will have strong communication skills to organize and coordinate police presentations at community special events, to prepare and release information concerning Police investigations and procedures to the public and to respond to specific requests for information. This position performs Public Information Officer duties as directed and responds to requests for information. Recruits and trains Community Service Officers and Crossing Guards and coordinates the CSO program.

Applicants should have related police department or law enforcement experience and/or related education equivalent to a two year college degree. A bachelor's degree is highly desirable. Minimum of 3-5 years of progressively supervisory experience is required. Qualified candidates must have a professional demeanor and sensitivity to maintain effective working relations with other employees and interact tactfully with the public.

The Village offers a generous benefit package including but not limited to:

- Paid vacation, sick leave, and personal holidays
- Excellent health and dental insurance.
- IMRF pension as well as retirement savings account
- Salary \$82,500 - Depending on Qualifications

Email application or cover letter and resume to hr@northbrook.il.us with **Community Relations Supervisor** in the subject field or mail to Village of Northbrook, Human Resources, 1225 Cedar Lane, Northbrook, IL 60062. Applications are available on the Northbrook website at northbrook.il.us/jobs. Position will remain open until filled and applications will be reviewed as they are received.